

City of Cambridge  
 Regular City Council Meeting  
 Tuesday, January 6, 2020  
 6:30 P.M.

Notice of meeting was given in advance by publication in the *Cambridge Clarion*, Thursday, December 26, 2019, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was given to the Mayor, members of the City Council, and the *Cambridge Clarion*. Present were Mayor David Gunderson, City Council Members Kevin Banzhaf, Jeff Ommert, Tony Groshong, Vernita Saylor and Keith Luedders. Absent was City Council Member Derek Raburn. City Staff present were City Clerk/Treasurer Kandra Kinne, Utility Supervisor David Houghtelling and City Attorney Lisa Shifflet. Visitors present during the meeting were Jessica Fisher, CEO of Tri Valley Health Systems, Genny Kubik for the Cambridge Clarion, Larry Steele of Miller & Associates Inc., Tom Shoemaker and Logan Baker for Cambridge Economic Development and Ashley Gerlach for Nebraska Department of Economic Development.

Consent Agenda – Minutes of December 17, 2019 and the Claims Report: The City Council received the minutes of December 17, 2019 and the claims report prior to this meeting. Jeff Ommert stated the motion, seconded by Vernita Saylor, to approve the minutes of December 17, 2019 and the claims report. Voting yes were Tony Groshong, Jeff Ommert, Vernita Saylor, Keith Luedders and Kevin Banzhaf, none voted no, and Derek Raburn was absent and not voting. Jeff Ommert abstained from voting for the claim for Ommert Tech. Motion carried unanimously by City Council members present for the Minutes of December 17, 2019 and the following Claims:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>6-Jan-20</i>			
<i>Period 12/18/2019 TO 01/06/2020</i>			
Check No.	Vendor, For	Amount	Dept. Total
<u>Combined Utility:</u>			
31444-31150	Payroll	9,369.15	
31151	Twin Valleys Public Power, Purchased Power	203,861.82	
31152	Cambridge Post Office, Postage	258.50	
31153-31159	Payroll	8,616.23	
31160	Advanced Carpet Cleaning, Clean Carpets	245.00	
31161	Ag Valley, Fuel	272.25	
31162	Aramark Uniform, Mats	116.44	
31163	Cambridge General Store, Supplies	110.42	
31164	Cambridge Telephone, Utility	727.21	
31165	Employee Flex Spending, Deductible	177.50	
31166	Dutton-Lainson, Supplies	5.18	
31167	Eakes Office Solutions, Supplies	38.98	
31168	Faw Motor Company, Repairs	69.60	

31169	Employee Flex Spending	150.00	
31170	Hometown Leasing, Copier Lease	641.74	
31171	Employee Flex Spending, Deductible	1,500.00	
31172	Employee Dental/Vision	500.00	
31173	Municipal Supply, Supplies	158.39	
31174	Nebraska Public Health Lab, Water Testing	66.00	
31175	Nebraska Unemployment, Ins.	46.89	
31176	NMC Exchange, Generator Maint., Repairs	16,504.47	
31177	Ommert Tech, Computer Lease	333.61	
31178	One Call Concepts, Locates	72.94	
31179	Southwest Farm & Auto, Supplies	450.33	
31180	Verizon Wireless, Cell Phones	180.12	
31181	BIC, Purchased Water	2,009.70	
31182	Western Area Power, Purchased Power	5,254.74	
ACH	City of Cambridge, Utility	3,745.88	
Tr	Sewer Improvement Fund, Transfer	1,000.00	
Tr	Water System Extension, Transfer	1,083.33	
ACH	IRS, Federal Withholdings	3,092.56	
ACH	IRS, Federal Withholdings	2,830.65	
ACH	IRS, Federal Withholdings	26.60	
ACH	Nebr. Dept. Revenue, State With holdings Tax	1,080.74	264,596.97
	<u>City Account (General Fund):</u>		
47523	Ag Valley, Fuel	226.42	
47524	Amazon, Library Supplies	599.16	
47525	Anew Travel Center, Fuel	62.13	
47526	CAMAS Publishing, Publications	955.68	
47527	Cambridge Chamber, Chamber Bucks	100.00	
47528	Cambridge General Store, Supplies	12.28	
47529	Cambridge General Store, Supplies	110.39	
47530	Cambridge Super Market, Supplies	75.09	
47531	Cambridge Telephone, Utility	418.84	
47532	void		
45733	D & M Security, Museum Security	55.50	
47534	Employee Deductible	415.66	
47535	DEMCO, Library Supplies	19.94	
47536	Eakes Office Solutions, Supplies	122.03	
47537	Faw Garage, Fire Truck	32,872.00	
47538	Faw Motor Company, Repairs	715.44	
47539	First State Insurance, City Council Bond	300.00	
47540	Furnas County Treasurer, Police Contract	4,598.33	
47541	Employee Deductible	204.00	

47542	Maria Downer, Library Supplies	301.50	
47543	Matheson Tri Gas, Oxygen	108.24	
47544	Miller & Associates, Flood Plain Administration	100.00	
47545	Mousel, Brooks, Schneider, Attorney Fees	1,020.00	
47546	Nebraska Unemployment, Ins.	67.89	
47547	NMC Exchange, Repairs	334.47	
47548	NSVFA Fire School, Dues	450.00	
47549	Ommert Tech, Computer Lease	91.92	
47550	Sandry Fire, Equipment & Supplies	26,517.97	
47551	Shirley K's Coffee Shop, Cookies for Library	41.92	
47552	Verizon Wireless, Cell Phones	100.05	
47553-47596	Payroll	13,762.92	
47597	Amazon, Library Supplies	141.99	
47598	Baker & Taylor Books, Supplies	673.02	
47599	Gale, Supplies	90.40	
47600	Maria Downer, Library Supplies	110.02	
47601	Mid America Books, Library Supplies	921.80	
Tr	City of Cambridge, Transfers	65,984.04	
Tr	Fire/Ambulance Fund, Transfer	1,599.10	
ACH	City of Cambridge, Utility	3,589.43	
ACH	Eakes Office Solutions, Copier Lease	146.84	
ACH	First Central Bank, Computer Loan	240.00	
ACH	Cambridge Telephone, Utility	157.79	
ACH	IRS, Federal Withholdings	163.98	
ACH	IRS, Federal Withholdings	22.80	
ACH	Nebr. Dept. Revenue, State With holdings Tax	56.12	
ACH	IRS, Federal Withholdings	2,577.06	
ACH	Payroll	738.80	161,972.96
	<u>CDBG Projects:</u>		
122	Waypoint Bank, Loan Payment	102,444.80	
123	Miller & Associates, Engineering Fees	46,816.95	
124	Blessing Construction, Downtown Project	120,265.20	167,082.15
	<u>TIF:</u>		
	<u>LB840/ Revolving Loan/ HTC</u>		
4174	CAMAS Publishing, Publications	1,167.00	
4175	Cambridge Telephone, Utility	46.89	
4176	Flagship Publishing, Publications	400.00	
4177	Melissa Jackson, Contract	930.00	
4178	MP Design, Publications	175.00	
4179	Nebraska Unemployment, Ins.	10.96	
4180	South Platte Chamber, Dues	85.00	

ACH	Nebr. Dept. Revenue, State With holdings Tax	121.78	2,936.63
	<u>Ambulance Check Card Account</u>		
Debit	Cash for carwash	20.00	20.00
	Total:	699,053.51	596,608.71

Reports of Officers, Boards and Committees:

a. Miller & Associates, Inc.

(1) Downtown Revitalization Project. For consideration are the following drawdowns for submission to CBDG: #13 \$2,500.00; #14 \$44,910.29 and #15 \$13,883.87 and the application for payment from Blessing Construction for \$120,265.20. Keith Luedders stated the motion, seconded by Jeff Ommert, to approve the three drawdowns and the application for payment. Voting yes were Tony Groshong, Jeff Ommert, Vernita Saylor, Keith Luedders and Kevin Banzhaf, none voted no, and Derek Raburn was absent and not voting. Motion carried unanimously by City Council members present for Drawdowns #13 \$2,500.00, #14 \$44,910.29 and #15 \$13,883.87 to be submitted to CDBG and the application for payment to Blessing Construction for \$120,265.20.

(2) Swimming Pool Project – Contract

Larry Steele of Miller & Associates, Inc. presented the contract to design the improvements for the swimming pool project which will have a budget of \$1,270,000.00. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the contract with Miller & Associates. Voting yes were Tony Groshong, Jeff Ommert, Vernita Saylor, Keith Luedders and Kevin Banzhaf, none voted no, and Derek Raburn was absent and not voting. Motion carried unanimously by City Council members present to approve the contract with Miller & Associates.

b. Fire Reports

The December 16, 2019 minutes of the Fire Department were presented and discussed.

Unfinished Business:

Heritage Plaza – Easements - Attorney Shifflet will obtain the legal description for the easements for Heritage Plaza.

Reports of officers, boards and committees:

Utility Supervisor Report - Dave Houghtelling reported on snow removal; the new generator at the BIC wellsite; maintenance on the City's backup generator; and drainage ditch cleanup.

Executive Session. Keith Luedders stated the motion, seconded by Tony Groshong, to approve Council going into executive session at 7:05 P.M. for the purpose of discussing personnel, the Economic Development Director position. Voting yes were Tony Groshong, Jeff Ommert, Vernita Saylor, Keith Luedders and Kevin Banzhaf, none voted no, and Derek Raburn was absent and not voting. Motion carried unanimously by City Council members present. Vernita Saylor stated the motion, seconded by

Tony Groshong, to return to regular meeting at 7:36 P.M. Voting yes were Tony Groshong, Jeff Ommert, Vernita Saylor, Keith Luedders and Kevin Banzhaf, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council Members present. Mayor Gunderson stated the only item discussed in executive session was the position of Economic Development Director and that no decision was made in executive session.

- a. Economic Development Director Report
  1. Update on Economic Development Director Position - Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the offer letter for the Economic Development Director which was presented by the Economic Development Board. Voting yes were Tony Groshong, Jeff Ommert, Vernita Saylor, Keith Luedders and Kevin Banzhaf, none voted no, and Derek Raburn was absent and not voting. Motion carried unanimously by City Council members present.
- a. Miller & Associates –
  2. Downtown Revitalization Project Businesses Assistance – After discussion it was determined, to wait on this matter.
  3. Update City Limits Map – Discussion was held on updating the city limits map and to review potential annexation.

Unfinished Business:

Ordinance Book Codification – Tabled until the next meeting.

Reports of officers, boards and committees:

City Clerk/Treasurer Report - TIF Debt/Income for the next 15 years; the City has received notice of an Incentive Refund under the Nebraska Tax Advantage Program in the amount of \$9,376.85; she supplied a spread sheet showing the Lottery Activity in the Corner Café for 2019; an e-mail from Terry Engell for the airport snow plow; City office staff is working on bank reconciliation and financials; MiKayla has been a great help on ambulance billing; and Virginia has been working on Cemetery records; the McCook Work Ethic Camp has a monthly schedule for cleaning for the community building. Kandra has received the Library Board minutes for December. The house at 510 Butler is being removed.

New Business:

- A. City Clerk/Treasurer Kinne reported on owner-occupied housing rehab. The Department of Economic Development has idle funds. The plan will need to be re-certified and guidelines re-written.
- B. Personnel Rules Review – tabled until next meeting

Adjournment: Tony Groshong stated the motion, seconded by Vernita Saylor, to adjourn at 8:17 p.m. Voting yes were Tony Groshong, Jeff Ommert, Vernita Saylor, Keith Luedders and Kevin Banzhaf, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council members present. Meeting adjourned.

Attest: \_\_\_\_\_  
Kandra J. Kinne, City Clerk/Treasurer

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David Gunderson, Mayor